

Women's Resource Center: SY 2013-2014 Status Report

Key Accomplishments:

- **DSU Women's Resource Website:** Worked with Rex Frisbey, DSU Webmaster, in launching our Women's Resource website (www.dixie.edu/wrc) that is hyperlinked in the school website under Current Students → Academics. Documentations and other details related to our campus events have also expanded, along with our Resources link to get our current/future female students connected.

Added the "Mentoring Success Narratives" to the "Mentoring and Support page" where female student mentees shared their mentoring stories through video blogs about the importance of having a female faculty/staff mentor while in college.

- **DSU Women's Resource Logo:** Started working with Steve Johnson and the Creative Services on our official DSU Women's Resource Center logo upon approval of the "DSU Women's Resource Center" proposal by the State Board of Regents in March 28th; we will start using our official logo in our website, social media page, and upcoming events/activities this coming fall 2014 and beyond.
- **DSU Women's Resource Promotional Materials:** Composed and submitted the Women's Resource Center contents for the online program catalogue to David Wade (Academic Programs and Curriculum) and the First-Year Experience (FYE) 2014-15 Handbook to Sarah Black (FYE Coordinator). The online catalogue went "live" last April 2014; the FYE Handbook will be available during Freshman Orientation Week this fall 2014 and will be used by FYE students through the schoolyear. I will keep updating the content information for both publications next schoolyear.

Aside from the dixie.edu site, some of our activities/campus events this spring 2014 also appeared in other print and online periodicals, including *The Spectrum* (Feb 22, 2014), *StGeorgeUtah.com* (March 13, 2014), *Dixie State University Magazine* (Spring 2014 issue). I was also interviewed by *Dixie Sun News* for its feature on the Women's Resource Center (March 31, 2014).

- **Women's Resource Office Procedures/Staff Responsibilities:** Formalized the procedures/policies for student interns regarding our Women's Resource office hours and responsibilities for campus event publicity/documentation/assessment for fall 2013. All actions were guided and approved by the Women's Resource director. We met regularly

(f2f and online) to remind tasks and/or exchange ideas and feedback in the spirit of collaboration.

- **Women's Resource Advisor Monthly Meetings:** Regularly met with the Women's Resource advisor, Dr. Carole Grady, at least once a month starting August 2013 to April 2014 for advice and/or updates on our campus activities. During our meetings, I also presented some possible project goals, including the need for a Women's Resource Committee, fundraising events, Center bookmarks/brochures for promotion in the fall semester. We also talked about plans for the fall Mentoring Workshop to be held in August 22nd on a Friday during the Faculty Orientation Week; our invited guest speaker, Dr. Kristine Blair, has agreed to the time/day of the workshop. Among her accomplishments, Dr. Blair is English department chair at Bowling Green State University in Ohio, editor of *Computers and Composition* international journals (both online and print), and recipient of BGSU Center for Leadership 2014 Women of Distinction Award.
- **Budget (VPA 130 account):** Assessed the initial budget that is shared with UWHEN board reps to be temporarily sufficient in supporting our campus activities as organized by a full-time faculty/program director with 9-credit course release and three (unpaid) student interns. Our invited guest speakers only received tokens without honorariums – in addition, we only had 2 campus events this spring that included refreshments/food. An itemized list of our expenses is included in our Taskstream Report.

However, as the program grows, it is highly recommended to create a separate account for the Women's Resource with increased expenses and demands for more activities to build our reputation on campus. Also, the need for a paid staff and expanded institutional activities are inevitable in order to fulfill the Center's mission and create a significant impact on campus.

We anticipate more expenses in the following schoolyear (2014-2015) on top of our general operating expenses and campus events. Among others, we plan to produce promotional materials (bookmarks, brochures, etc.) for our Freshmen Orientation Week, hold fundraising event/s (e.g., t-shirts) to promote the Center, and engage in other campus activities that re-align with our mission statement.

- **Campus Events:** To enhance our program's Mentoring effort and encourage more female faculty-female student connections, we organized a total of twelve (12) campus events that highlight professional female role models across the disciplines/professions. *Assessment*

information on our campus events, collaborations/partnerships, and personnel accomplishments are included in our Taskstream Report.

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